



HAWKEYE CHAPTER

ASTD
WORKPLACE LEARNING & PERFORMANCE



Non-Profit Training Day

MAY 29, 2013

7:45 a.m. – 4:15 p.m.

Mount Mercy University, Donnelly Hall — Cedar Rapids, IA



AGENDA

| | |
|-------------|---|
| 7:45–8:15 | Registration/Continental Breakfast |
| 8:15–8:30 | Welcome and Announcements |
| 8:30–12:00 | MORNING SESSION Dealing with Difficult People — OR — Working Across Generations |
| 12:00–12:45 | Lunch |
| 12:45–4:15 | AFTERNOON SESSION Dealing with Difficult People (repeat of a.m. session) — OR — Time Management |

COST \$25.00 per person—includes continental breakfast, lunch and an afternoon snack.

PAYMENT OPTIONS Register online at HawkeyeASTD.org/events regardless of payment option. Pay one of three ways:

- Online with PayPal at time of registration
- Send a check to:
ASTD Hawkeye Chapter
PO Box 10847
Cedar Rapids, IA 52410-0847
- Bring a check with you to the event

To request one invoice for multiple registrations, e-mail Melanie Hoffner, VP of Technology, at melanie.hoffner@act.org.



Hawkeye ASTD is proudly partnering with:

Nonprofit Network

The Greater Cedar Rapids Community Foundation

WHO SHOULD ATTEND

Dedicated professionals seeking training and development for the non profit sector, including:

- Staff Members
- Executive Directors
- Board Members
- Volunteers

QUESTIONS?

Contact: Marcie Van Note

E-mail: mlvannote@mchsi.com

Phone: 319-270-2004

Register online today on the ASTD Hawkeye Chapter Web site:

www.HawkeyeASTD.org/events